C A I T L I N O H A N L E Y

XD

Lightroom

Acrobat

Office

Microsoft

SOFTWARE

- Indesign
- Illustrator
- Photoshop
- Sketch
- After Effects

SKILLS

- Time Management
- Ability to Work Under Pressure
- Communication
- Self Motivation
- Adaptability
- Creative Problem Solving

EXPERIENCE IN

- Brand Design
- Web Design
- Publication Design
- Logo Design
- Social Media
- Competition Research
- Vendor Relations
- Client Relations
- Packaging Design
- Coding for Design
- UI/UX

EDUCATION

Moravian College

Bachelors of Arts Major: Graphic and Interactive Design Expected Graduation: Spring 2019 GPA: 3.78

WORK EXPERIENCE

Web and Graphic Designer June 2019-Present

Dobility | www.surveycto.com

- · Assisted in the design and coding of multiple pages of the website.
- Communicated with co-workers all over the world to assist them by creating web, print, social media, and video materials.

Graphic Design Intern January 2019-May 2019

Factory LLC | www.factory-llc.com

- Partnered with the Design and Packaging team to finalize the rebranding for the five companies partnered with Factory.
- Communicated directly with and individually assisting the companies with the design for their marketing materials, asset libraries, social media, and print campaigns.
- Demonstrated ability to work in a fast paced and high pressure start-up environment.

Marketing Intern June 2018-August 2018

State Street Global Advisors | www.ssga.com

- Enabled team to execute strategic work by volunteering to take on responsibility for the day to day rebranding effort.
- Conducted and engaged in competitive research of high performing blogs to analyze trends in posts in an effort to build a compelling content library.

Marketing Intern June 2017-August 2017

State Street Global Advisors | www.ssga.com

Intern for Institutional Marketing designing PowerPoints decks for Defined Contribution plans, researched competitors to keep abreast of website trends, maintained and cataloged image library to streamline design teams research effort.

Design Studio President 2018-2019

Studio South

- Acted as the President of Moravian's student run design firm.
- Responsible for organizing team meetings, communicating with potential clients, assigning duties and jobs to designers, as well as taking on design jobs.

Resident Advisor 2017-2019

Moravian College

- Monitored and responded to the needs and concerns of 44 co-ed upperclassmen residents and used critical thinking to determine when a situation needed to be escalated to maintain a safe environment.
- Served as the liaison between residents and the college's administration.